

Notice of this meeting was given in advance with legal notice posted in the Bridgeport Newsblade. An agenda was delivered to each board member and to the city office.

Meeting was called to order on May 4, 2023 at 5:31 pm. Roll call was taken. Members present: Thomas Millette, Amanda Reilly, Rhea Basa, Janelle Kesterson, Chuck Murrell. Absent: none

Also present: Library Director, Melissa Butler

Proposed Board Member, Nancy Wallesen

Chairperson Chuck Murrell announced: "In accordance with Section 84-1412 of the Nebraska Revised Statutes, a copy of the Open Meeting Act is available for review and is posted in the meeting room."

Minutes of the April 2023 meeting were presented. Motion by Kesterson, second by Reilly to approve the minutes. Ayes: Millette, Reilly, Basa, Kesterson, Murrell. Nays: None. Motion carried.

Bills were presented. Millette asked from where the State Aid comes. Butler explained it is sent by the Nebraska Library Commission each year and is based on population and accreditation. Motion by Reilly, seconded by Kesterson, to approve the bills. Ayes: Millette, Reilly, Basa, Kesterson, Murrell. Nays: None. Motion carried.

#### OLD BUSINESS

There have been 3 different teen events so far with each drawing a reasonable number of 7<sup>th</sup>-12<sup>th</sup> graders. All events have been pictured in the newspaper and have drawn donations from patrons for snacks and drinks. There is one more planned event in May with hopes to continue limited programs through the summer and then pick up bi-monthly in the fall.

Butler has been working with the architect, Megan Hayward, to start the plans for renovations. As of right now, we have just received the proposal, which the Friends of the Library will consider this month. First numbers for the costs look to be from \$175,000-\$200,000. Millette asked what the main costs are for this, besides the labor. Materials are high, as well as the kind of work that will need to be done to make the space legally usable. For instance, a vent and heater will need to be relocated and a trench drain will need to be filled. Butler hopes, after drawings are made, that some of the required work can legally be done through volunteer work. The board will get updates as Butler receives them.

#### NEW BUSINESS

Butler met with City Administrator, Dawn Martin. Martin seems excited and willing to work with the library employees and the BPL board.

Millette asked about Board bylaws in March. According to BPL's prior Director, BPL Board of Trustees does not have bylaws. Butler asked if the board would like to work on bylaws, as they are allowed by law, but not required. All board members agreed bylaws would help the board understand their rights and responsibilities. Butler gave the board a copy of the now defunct BPL bylaws from 2007 as well as a copy of some suggestions for bylaws to be looked at and voted on in the coming months.

Butler wrote a letter for the board to send to the Mayor and City Council regarding a Board opening and recommendation of Nancy Wallesen to fill this position. Murrell's term is over in June of 2023. We also received a resignation from Board Member, Rhea Basa as of June 2, 2023. Wallesen will fill Murrell's

position, and Murrell has agreed to complete Basa's term, with the understanding he will be unavailable several months this summer for baseball. The letter is attached. Kesterson moved to accept and send the letter to the City Council to be added to the May agenda, seconded by Basa. Ayes: Millette, Reilly, Basa, Kesterson, Murrell. Nays: None.

Butler informed the Board we have received our State Aid from the Nebraska Library Commission in the amount of \$1185. She would suggest using these funds to purchase new computers to replace aging computers in the teen or children's sections. This will be discussed further at a future meeting.

#### DISCUSSION

Butler informed the board she will be asking the Girls Scouts to relocate their items from library storage to a storage closet in the old firehall, where they also have storage. Board members agree this is a reasonable request.

Motion by Reilly to adjourn at 6:04 pm, seconded by Kesterson. Ayes: Millette, Reilly, Basa, Kesterson, Murrell. Nays: None. Motion carried. Meeting adjourned. The next regular meeting will be on Tuesday, June 6th at 5:30 pm.

On the agenda for the next meeting:

July Meeting

Board Bylaws

Board elections