

Notice of this meeting was given in advance with legal notice posted in the Bridgeport Newsblade. An agenda was delivered to each board member and to the city office.

Meeting was called to order on September 5th, 2023 at 5:30 pm. Roll call was taken. Members present: Thomas Millette, Amanda Reilly, Nancy Wallesen, Janelle Galvan, Chuck Murrell. Absent: None.

Also present: Library Director, Melissa Butler

Chairperson Chuck Murrell announced: "In accordance with Section 84-1412 of the Nebraska Revised Statutes, a copy of the Open Meeting Act is available for review and is posted in the meeting room."

Minutes of the August 2023 meeting were presented. Motion by Wallesen, second by Galvan to approve the minutes. Ayes: Millette, Reilly, Wallesen, Galvan, Murrell. Nays: None. Motion carried.

Bills were presented. Motion by Reilly, seconded by Wallesen, to approve the bills. Ayes: Millette, Reilly, Wallesen, Galvan, Murrell. Nays: None. Motion carried.

ADDED TO THE AGENDA

Date of the October meeting

OLD BUSINESS

The city council has one more budget meeting before the budget approval. Butler does not foresee any issues with the budget the library has put forth for the upcoming fiscal year.

Galvan brought information on a used book buying program called Decluttr. Butler will get started on the process with Friends of the Library members.

Marva Hutchinson will be returning to the library to take over the weekly Storytime until such time as we have found a new employee. She will also be working some Saturdays. Butler will be advertising for the position again once the new budget has been approved.

The Friends have approved and signed the contract with the architect to get started on the renovation. Megan Hayward will have plans for the FoL by the end of the year. At that time, we can start looking further at capital grants. Millette asked for information about the firehall kitchen/meeting room which was initially promised to the library. The city council has given this space to the Girls Scouts to run as a meeting room for rent, for the city. The library is allowed to use this room whenever the Scouts do not already have a meeting planned. The city council has made it clear the library will likely not be given anymore space in the firehall for which to expand.

NEW BUSINESS

Butler, and all city employees, have been reminded they must ask for permission to clock overtime. The board is the Director's immediate supervisor and this has been affirmed in email to all city council members via the mayor. Butler rarely has overtime hours, but in the event of overtime, she will just clock these hours as comp time, which does not have to be approved.

Storytime and Maker club will start September 13th. Butler is also planning a Cricut class for adults. The Dungeons & Dragons group is still meeting regularly.

Butler has asked to close for inventory on the 19th and 20th of September. Motion by Millette to close September 19th and 20th for inventory. Seconded by Galvan. Ayes: Millette, Reilly, Wallesen, Galvan, Murrell. Nays: None. Motion carried.

A representative for Congressman Adrian Smith came to the library Friday, September 1st to hold an open house meeting for those interested in help with federal services. We have been offered an opportunity to request help from the Congressman's office with any grants for which we might apply.

Butler's yearly evaluation is coming up in November. Board members were given the evaluations and Butler's goals for the coming fiscal year to review and complete for the meeting in November. The evaluations will be given to Murrell, who will then take them to the city.

October's normal meeting date is on the same date as Parent/Teacher Conferences. Galvan moves to reschedule the October meeting from Tuesday the 3rd to Thursday the 5th. Seconded by Millette. Ayes: Millette, Reilly, Wallesen, Galvan, Murrell. Nays: None. Motion carried.

DISCUSSION

Motion by Reilly to adjourn, seconded by Millette . Ayes: Millette, Reilly, Wallesen, Galvan, Murrell. Nays: None. Motion carried. Meeting adjourned at 6:02 pm. The next regular meeting will be on Thursday, October 5th at 5:30 pm.