

CITY OF BRIDGEPORT, NEBRASKA

I. ROUTINE BUSINESS

The City Council of the City of Bridgeport, Nebraska, met in work session 3 at Prairie Winds Community Center, 428 Main Street, Bridgeport, Nebraska, on the 12th day of March 2026, beginning at 5:07 p.m.

Following the Pledge of Allegiance to the Flag of the United States of America and Prayer, Mayor Gail Beyer called the meeting to order. Roll call resulted as follows: Present: Carrie Harless, Tony McGrath, Mark Wickard; Approved Absence: Jeff Nichols

Mayor Beyer presided, and City Clerk Huck recorded the proceedings.

Mayor Beyer announced, "In accordance with Section 84-1412 of the Nebraska Revised Statutes, the open meetings act is posted at the back of the meeting room for the review of the public."

Notice of the meeting was given in advance thereof by publication in the Bridgeport News-Blade, the designated method of notice given, as shown by proof of publication, as shown by attached affidavit of posting.

Notice was given to the Mayor and all members of the City Council and a copy of their acknowledgement of receipt of notice and agenda is attached to the minutes. Availability of the agenda was communicated in advance notice and by email notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The Mayor asked if there were any letters of public correspondence for the board. There were none

The Mayor asked if there are any visitors that would like to speak on an item that is not on the agenda. There were none.

II. WORK SESSION AGENDA

6. Mayor Beyer discussed outstanding items from the February work session, noting that the primary issues involve the chain of command and how matters are reported and handled. She emphasized that these procedures need to be reviewed and consistently followed to avoid creating unnecessary problems that arise from not adhering to the established chain of command.

7. Council agreed with the edits made to the City Administrator position as presented, which were previously discussed at the last work session.

8. Discussion was held regarding edits to the handbook, including changes to sick leave, holidays, vacation, and comp time, which will no longer be counted as actual hours worked toward the 40-hour workweek. It was also noted that any call-outs will be compensated at time and a half, and work performed on holidays will be paid at double time. Additionally, the current drug policy was revised to include provisions allowing for treatment, as well as the addition of inspection procedures. Council Member Harless made a motion to approve the changes to the handbook as discussed, seconded by Council Member McGrath. Roll call resulted as follows; Aye: McGrath, Harless, Wickard Nay: None. Motion carried. The edited handbook will be finalized and distributed once the changes have been made, with an effective date of March 12, 2026.

9. Council discussed the job descriptions and stated they are satisfactory. They also reviewed the process for requesting time off, noting that employees currently submit requests through the online time clock system as well as record them on the calendar. Additional discussion included employee tardiness and concerns regarding the use of the time clock system. Council also addressed safety meetings, agreeing that Public Works employees will rotate responsibility for presenting a safety topic on a quarterly basis, in addition to holding a city-wide safety meeting each quarter, resulting in two safety meetings per quarter.

III. EXECUTIVE SESSION

10. At 5:45 p.m., Council Member Wickard made a motion to go into executive session to discuss a personnel matter to include City Attorney Rodak, seconded by Council Member Harless. Roll call resulted as follows; Aye: McGrath, Wickard, Harless; Nay: None. Motion carried.

At 6:15 p.m., Council Member Wickard made a motion to exit executive session with no action being taken, seconded by Council Member Harless. Roll call resulted as follows; Aye: Wickard, McGrath, Harless; Nay: None. Motion carried.

IX. ADJOURNMENT

There being no other business, the Mayor entertained a motion to adjourn the meeting. Council Member Wickard made a motion to adjourn the meeting at 6:16 p.m., seconded by Council Member Harless. Roll call resulted as follows; Aye: McGrath, Harless, Wickard; Nay: None. Motion carried.

Doretta J. Huck, City Clerk

APPROVED:

Gail Beyer, Mayor

I, the undersigned Clerk, hereby certify that the foregoing is the full, true and correct original document of proceedings of Thursday, March 12, 2026, had and done by the Mayor and City Council; that all of the subjects included in the proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Doretta J. Huck, City Clerk