

CITY OF BRIDGEPORT, NEBRASKA

I. ROUTINE BUSINESS

The City Council of the City of Bridgeport, Nebraska, met in regular session at Prairie Winds Community Center, 428 Main Street, Bridgeport, Nebraska, on the 11th day of February 2021, beginning at 7:00 p.m.

Following the Pledge of Allegiance to the Flag of the United States of America, Mayor Charlie Browne called the meeting to order. Roll call resulted as follows: Present: Jason Floyd via Zoom, Mark Wickard, Will Deines, Dean Rahmig

Staff members present were: Larry Heinrich, Jamie Schneider

Mayor Browne presided, and City Clerk Huck recorded the proceedings.

Mayor Browne announced, "In accordance with Section 84-1412 of the Nebraska Revised Statutes, the open meetings act is posted at the back of the meeting room for the review of the public."

Notice of the meeting was given in advance thereof by publication in the Bridgeport News-Blade, the designated method of notice given, as shown by proof of publication, as shown by attached affidavit of posting.

Notice was given to the Mayor and all members of the City Council and a copy of their acknowledgement of receipt of notice and agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and by email notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The Mayor asked if there were any letters of public correspondence for the board. There were none.

The Mayor asked if there were any visitors that would like to speak on an item that is not on the agenda. There were none.

II. CONSENT AGENDA

6. Approve the minutes of the Regular Meeting held January 14, 2021
7. Acceptance of the Monthly Treasurers Report.
8. Approve the Mayor's re-appointment of Charles Fellhoelter to the Board of Adjustments with a term expiring 12/31/23.
9. Approve the Mayor's re-appointment of Wendy Lummel to the Board of Adjustments with a term expiring 12/31/24.
10. Approve the Mayor's re-appointment of Allison Liras to the Board of Adjustments with a term expiring 12/31/24.

Council Member Rahmig moved to approve the consent agenda as presented, seconded by Council Member Floyd. Roll call resulted as follows; Aye: Deines, Floyd, Wickard, Rahmig; Nay: None. Motion carried.

III. CLAIMS

11. Council Member Rahmig stated that he has a conflict with Colonial Life Insurance; Council Member Rahmig then excused himself. Council Member Wickard moved to approve the claim from Colonial Life Ins, seconded by Council Member Deines. Roll call resulted as follows: Aye: Wickard, Floyd, Deines; Not Voting, Excused: Rahmig; Nay: None. Motion carried.

Council Member Rahmig rejoined the Council.

12. Council Member Rahmig moved to approve the remainder of claims, seconded by Council Member Deines. Roll call resulted as follows; Aye: Wickard, Deines, Rahmig, Floyd; Nay: None. Motion carried.

Light & Power: Allo Communications LLC, \$163.07; American Funds Service Company, \$596.80; Ameritas Group Life Insurance, \$32.94; Baldwin Pole, \$14,524.47; Michael Beyer, \$40.00; Black Hills Energy, \$77.78; BCBS Of NE, \$2,069.00; Bridgeport News-Blade, \$4.27; City Of Bridgeport, \$2,045.97; Colonial Life & Accident Insurance Co, \$40.83; Community Center, \$15,000.00; Dutton Lainson Company, \$113.96; E & S Inc, \$138.54; Federal, \$830.22; Fica, \$1,013.32; General Treasury, \$30,000.00; Health Savings Account, \$208.00; Kansas Municipal Utilities, \$300.00; Medicare, \$236.98; Municipal Energy Agency Of Ne, \$100,851.82; Municipal Supply Inc Of Nebraska, \$6.52; Nebraska Dept Of Revenue, \$519.45; Nebraska Municipal Power Pool, \$1,650.00; Nebraska Printworks LLC, \$71.85; Panhandle Collections Inc, \$17.50; Platte Valley Bank, \$12,310.53; Regional Care Inc, \$8.00; Sandberg Implement Inc, \$4,703.64; Staples Credit Plan, \$8.97; Sun Life Financial, \$49.33; Trading Post Enterprises LLC, \$299.04; Wesco Distribution Inc, \$236.96; Total Light & Power, \$188,169.76; Salaries, \$9,162.19

Water: Aflac, \$320.22; Allo Communications LLC, \$35.45; Allwater Supply LLC, \$99.96; American Funds Service Company, \$754.12; Ameritas Group Life Insurance, \$32.94; BCBS Of NE, \$1,741.98; Bok Financial, \$13,055.00; Bomgaars, \$33.06; Cfm Company, \$7,852.00; City Of Bridgeport, \$1,717.13; Colonial Life & Accident Insurance Co, \$202.44; Eldon C Stutsman Inc, \$3,066.17; Enviro Service Inc, \$40.00; Federal, \$498.85; Fica, \$757.78; Health Savings Account, \$416.00; Jamie Rae Hoxworth, \$40.00; Doretta J Huck, \$40.00; Koke's Auto Farm Truck Inc, \$9.53; Kutak Rock LLP, \$2,150.00; Medicare, \$177.22; Municipal Supply Inc Of Nebraska, \$6.51; Nebraska Dept Of Revenue, \$326.84; Nebraska Printworks LLC, \$71.85; Nebraska Rural Water Ass'n, \$225.00; One Call Concepts Inc, \$5.00; Pace Analytical Services LLC, \$134.00; Platte Valley Bank, \$325.68; Platte Valley Visa, \$388.74; Regional Care Inc, \$16.00; Riverside Lumber LLC, \$8.99; Sonny's Super Foods, \$2.30; Sun Life Financial, \$42.28; Trading Post Enterprises LLC, \$65.24; Usa Blue Book, \$114.18; Total Water, \$34,772.46; Salaries, \$6,504.57

Sewer: Aflac, \$42.84; American Funds Service Company, \$329.79; Ameritas Group Life Insurance, \$24.51; Black Hills Energy, \$31.61; BCBS Of NE, \$904.15; Bridgeport News-Blade, \$35.65; Chimney Rock Public Power District, \$76.44; City Of Bridgeport, \$400.46; Colonial Life & Accident Insurance Co, \$40.83; Federal, \$230.17; Fica, \$354.66; General Treasury, \$7,000.00; Health Savings Account, \$208.00; Koke's Auto Farm Truck Inc, \$52.32; Medicare, \$82.96; Nebraska Dept Of Revenue, \$162.86; Nebraska Printworks LLC, \$71.85; Regional Care Inc, \$8.00; Bryan Schluterbusch, \$40.00; Spic-Span Cleaners, \$1,190.00; Sun Life Financial, \$20.71; Trading Post Enterprises LLC, \$62.75; Total Sewer, \$11,370.56; Salaries, \$3,358.36

General: American Legal Publishing Corp, \$2,491.65; B & C Steel Corporation, \$567.10; Brian R Peters, \$485.87; Black Hills Energy, \$77.77; Bomgaars, \$24.99; Bridgeport News-Blade, \$223.15; Community Center, \$21,000.00; Culligan Water Conditioning, \$30.00; E & S Inc, \$23.00; Library Fund, \$10,800.00; Platte Valley Visa, \$32.00; Plummer Insurance Inc, \$100.00; Police Fund, \$28,940.00; Riverside Lumber LLC, \$61.95; Rodak Law Office, \$1,000.00; Billie Jo Smith, \$350.00; Sonny's Super Foods, \$13.23; Staples Credit Plan, \$10.47; Street Fund, \$4,000.00; Michael Suhy, \$36.00; The University Of Nebraska - Omaha, \$616.00; Total General, \$70,883.18

Police: Morrill County Sheriff, \$28,937.00

Street: Aflac, \$120.51; American Funds Service Company, \$954.24; Ameritas Group Life Insurance, \$32.94; Black Hills Energy, \$597.24; BCBS Of NE, \$2,314.54; Bomgaars, \$24.97; City Of Bridgeport, \$2,455.89; Colonial Life & Accident Insurance Co, \$203.64; E & S Inc, \$245.69; Eagle Chevrolet Buick, \$29,590.00; Fastenal Company, \$23.03; Federal, \$773.56; Fica, \$981.78; Health Savings Account, \$418.00; John Deere Financial, \$8.77; Koke's Auto Farm Truck Inc, \$3.69; Medicare, \$229.60; Nebraska Dept Of Revenue, \$500.50; Perry E Nelson, \$40.00; Panhandle Cooperative Assn, \$252.00; Pohl's Welding & Fab Inc, \$99.74; Regional Care Inc, \$8.00; Riverside Lumber LLC, \$119.90; David Smith, \$40.00; Staples Credit Plan, \$29.98; Sun Life Financial, \$48.87; Trading Post Enterprises LLC, \$208.51; Total Street, \$40,325.59; Salaries, \$8,334.44

Pwcc: Allo Communications LLC, \$229.36; American Funds Service Company, \$518.84; Ameritas Group Life Insurance, \$40.98; Benzel Pest Control Inc, \$68.99; Best Plumbing Heating & Cooling LLC, \$9,914.00; Black Hills Energy, \$1,339.83; BCBS Of NE, \$1,168.91; Bluffs Sanitary Supply Inc, \$188.12; Bomgaars, \$8.18; Bridgeport News-Blade, \$407.54; BSN Sports LLC, \$515.31; Canteen Refreshment Services, \$353.60; City Of Bridgeport, \$1,066.00; Colonial Life & Accident Insurance Co, \$195.99; Computer Connection, \$49.00; Culligan Water Conditioning, \$75.00; Federal, \$451.52; Fica, \$1,273.22; Health Savings Account, \$416.00; Ideal Laundry And Cleaners Inc, \$504.22; KSID, \$338.00; Medicare, \$297.88; Nebraska Dept Of Revenue, \$327.19; Platte Valley Bank, \$193.72; Platte Valley Visa, \$1,697.49; Regional Care Inc, \$16.00; Riverside Lumber LLC, \$66.94; Scottsbluff Screenprinting & Emb LLC, \$399.00; Sonny's Super Foods, \$61.27; Sun Life Financial, \$37.96; Town & Country Advertising, \$75.00; Charlee M Wallesen, \$40.00; Total Pwcc, \$22,335.06; Salaries, \$12,302.54

Park: Benzel Pest Control Inc, \$90.53; City Of Bridgeport, \$217.79; Nebraska Museums Association, \$30.00; Nebraska Public Power District, \$116.47; Total Park, \$454.79

Pool: Allo Communications LLC, \$26.34; Black Hills Energy, \$31.49; Total Pool, \$57.83

Library: Abdo Publishing, \$21.95; Allo Communications LLC, \$73.9; American Funds Service Company, \$297.89; Ameritas Group Life Insurance, \$16.47; BCBS Of NE, \$1,373.94; Bridgeport News-Blade, \$4.32; Center Point Large Print, \$131.82; Century Business Products Inc, \$10.30; City Of Bridgeport, \$441.96; Colonial Life & Accident Insurance Co, \$138.18; Culligan Water Conditioning, \$20.50; Federal, \$290.81; Fica, \$659.18; Grey House Publishing Inc, \$313.50; Health Savings Account, \$208.00; Indoff Incorporated, \$418.67; Medicare, \$154.16; Micromarketing LLC, \$297.97; Nebraska Dept Of Revenue, \$196.96; Optk Networks, \$75.00; Platte Valley Visa, \$406.63; Regional Care Inc, \$8.00; Billie Jo Smith, \$500.00; Sonny's Super Foods, \$65.81; Sun Life Financial, \$21.01; Total Library, \$6,146.93; Salaries, \$5,969.05

Landfill: General Treasury, \$1,875.00; Nebraska Printworks LLC, \$71.85; Waste Connections Of Ne Inc, \$16,794.23; Total Landfill, \$18,741.08

Fire: City Of Bridgeport, \$1,365.37; Colonial Life & Accident Insurance Co, \$433.86; Danko Emergency Equipment Co, \$451.00; Federal, \$75.76; Fica, \$85.84; Medicare, \$20.08; Nebraska Dept Of Revenue, \$98.46; Platte Valley Visa, \$368.79; Scottsbluff Screenprinting & Emb LLC, \$457.20; Total Fire, \$3,356.36; Salaries, \$746.33

Keno: Ne Dept Of Revenue Chartable Gaming, \$1,916.00

IV. ELECTED AND APPOINTED OFFICIALS

None

V. PUBLIC HEARINGS

At 7:03 pm, Mayor Browne opened the public hearing for public comment on the Planning Commission's recommendation to rezone Lots 11, 12, 13, 14, Block 7, Nicholas Addition (Kuskie Oil) from the current zoning of "R2" Residential to "HC" Commercial District for a potential RV park.

Gary Oltmann presented a petition with 22 signatures of the property owners who reside within 300 feet of the Kuskie Oil property. He stated he is against the RV Park and asked if there will be onsite staff, an age limit on campers and length of stay.

One resident strongly opposed both an RV park and trailers as it has been a continual eyesore with three vacant trailers which are uninhabitable with animals residing in them. Another was opposed to an RV Park, filling stations or motels but does not mind trailers. While one stated by bringing in an RV park it can also bring in pedophiles. Another resident stated there are many out of towners at the state lakes breaking into campers and complained about the sheriff's department not patrolling and stated, "You couldn't protect the state lakes so how are you going to protect the residents?"

There being no other comments from the public, Mayor Browne closed the public hearing at 7:53 p.m.

VI. ORDINANCES AND RESOLUTIONS

15 & 16. Council Member Wickard made a motion to table Ordinance 973 and 974 until the March 11th meeting for further discussion and to view the site, seconded by Council Member Floyd. Roll call resulted as follows; Aye: Rahmig, Deines, Wickard, Floyd; Nay: None. Motion carried.

17. Council Member Wickard introduced Resolution 2021-01, and moved that the resolution be adopted, seconded by Council Member Rahmig. Roll call resulted as follows: Aye: Floyd, Deines, Rahmig, Wickard; Nay: None. Resolution passed.

RESOLUTION NO. 2021-01

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF BRIDGEPORT, NEBRASKA, AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE CITY PURSUANT TO NEB. REV. STAT. § 17-503.02.

WHEREAS: Neb. Rev. Stat. § 17-503.02 authorizes the power any city of the second class or village to convey any personal property owned by it;

WHEREAS: Neb. Rev. Stat. § 17-503.02 sets forth that said power to convey personal property shall be exercised by resolution directing the sale and the manner and terms of the sale;

WHEREAS: The City of Bridgeport, Nebraska, owns the following described personal property which it desires to sell:

1989 Ford E-350 Super Wagon, Gas 460V8 Fuel Injected, Automatic Transmission, 53,561 Miles on odometer (only 5- digit odometer mileage could exceed 153,561), Runs – Has a Coolant Leak.

NOW THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF BRIDGEPORT, NEBRASKA, HEREBY RESOLVES, to sell to the highest responsible bidder the afore-described personal property subject to the following terms and conditions.

1. The City hereby authorizes the sale of the above-described personal property via sealed bids to be accepted until 4:00 P.M. Friday, March 5, 2021. Bids must be received in the City office on or before said deadline. Bids received after said deadline shall not be considered.
2. Sealed bids may be delivered to the City office during normal business hours.
3. Property shall be sold “as is” with no warranties, express or implied, of any kind.
4. Sealed bids will be opened at the Thursday March 11, 2021 at the Regular Meeting of the City Council.
5. The City reserves the right to reject all bids.
6. The terms of the sale shall be cash, cashier’s check, or certified funds to be paid in full on or before 4:00 P.M. on Friday March 12, 2021.

BE IT FURTHER RESOLVED that following passage of this resolution directing sale of the above-described personal property, notice of said proposed sale and the terms thereof shall be posted in three (3) prominent places within the city for a period of not less than seven (7) days prior to the deadline to submit bids set forth herein.

BE IT FURTHER RESOLVED that the proceeds of the sale of the personal property described above shall be placed in the General Fund of the Municipality.

PASSED AND APPROVED THIS 11TH DAY OF FEBRUARY, 2021

ATTEST:

CHARLIE BROWNE
MAYOR

DORETTA J. HUCK
CITY CLERK/TREASURER

18. Council Member Wickard introduced Resolution 2021-02, and moved that the resolution be adopted, seconded by Council Member Rahmig. Roll call resulted as follows: Aye: Floyd, Deines, Rahmig, Wickard; Nay: None. Resolution passed.

RESOLUTION NO. 2021-02

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF BRIDGEPORT, NEBRASKA, AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE CITY PURSUANT TO NEB. REV. STAT. § 17-503.02.

WHEREAS: Neb. Rev. Stat. § 17-503.02 authorizes the power any city of the second class or village to convey any personal property owned by it;

WHEREAS: Neb. Rev. Stat. § 17-503.02 sets forth that said power to convey personal property shall be exercised by resolution directing the sale and the manner and terms of the sale;

WHEREAS: The City of Bridgeport, Nebraska, owns the following described personal property which it desires to sell:

***1998 Ford F-150, Gas 5.4LV8, Automatic Transmission, 2-Wheel Drive,
Regular Cab, Long Box, 100,486 Miles on odometer.***

NOW THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF BRIDGEPORT, NEBRASKA, HEREBY RESOLVES, to sell to the highest responsible bidder the afore-described personal property subject to the following terms and conditions.

1. The City hereby authorizes the sale of the above-described personal property via sealed bids to be accepted until 4:00 P.M. Friday, March 5, 2021. Bids must be received in the City office on or before said deadline. Bids received after said deadline shall not be considered.
2. Sealed bids may be delivered to the City office during normal business hours.
3. Property shall be sold “as is” with no warranties, express or implied, of any kind.
4. Sealed bids will be opened at the Thursday March 11, 2021 at the Regular Meeting of the City Council.
5. The City reserves the right to reject all bids.
6. The terms of the sale shall be cash, cashier’s check, or certified funds to be paid in full on or before 4:00 P.M. on Friday March 12, 2021.

BE IT FURTHER RESOLVED that following passage of this resolution directing sale of the above-described personal property, notice of said proposed sale and the terms thereof shall be posted in three (3) prominent places within the city for a period of not less than seven (7) days prior to the deadline to submit bids set forth herein.

BE IT FURTHER RESOLVED that the proceeds of the sale of the personal property described above shall be placed in the General Fund of the Municipality.

PASSED AND APPROVED THIS 11TH DAY OF FEBRUARY, 20201

ATTEST:

***CHARLIE BROWNE
MAYOR***

***DORETTA J. HUCK
CITY CLERK/TREASURER***

19. Council Member Wickard introduced Resolution 2021-03, and moved that the resolution be adopted, seconded by Council Member Rahmig. Roll call resulted as follows: Aye: Floyd, Deines, Rahmig, Wickard; Nay: None. Resolution passed.

RESOLUTION NO. 2021-03

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF BRIDGEPORT, NEBRASKA, AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE CITY PURSUANT TO NEB. REV. STAT. § 17-503.02.

WHEREAS: Neb. Rev. Stat. § 17-503.02 authorizes the power any city of the second class or village to convey any personal property owned by it;

WHEREAS: Neb. Rev. Stat. § 17-503.02 sets forth that said power to convey personal property shall be exercised by resolution directing the sale and the manner and terms of the sale;

WHEREAS: The City of Bridgeport, Nebraska, owns the following described personal property which it desires to sell:

1978 Ford F-700, Gas 361V8, 5-Speed Manual Transmission, Electric 2-Speed Rear Axle, 20,388 Miles on odometer (only 5- digit odometer mileage could exceed 120,388), 5 Yard Short Sided Box with Hydraulic Sander Attachment with Live Hydraulics.

NOW THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF BRIDGEPORT, NEBRASKA, HEREBY RESOLVES, to sell to the highest responsible bidder the afore-described personal property subject to the following terms and conditions.

1. The City hereby authorizes the sale of the above-described personal property via sealed bids to be accepted until 4:00 P.M. Friday, March 5, 2021. Bids must be received in the City office on or before said deadline. Bids received after said deadline shall not be considered.
2. Sealed bids may be delivered to the City office during normal business hours.
3. Property shall be sold “as is” with no warranties, express or implied, of any kind.
4. Sealed bids will be opened at the Thursday March 11, 2021 at the Regular Meeting of the City Council.
5. The City reserves the right to reject all bids.
6. The terms of the sale shall be cash, cashier’s check, or certified funds to be paid in full on or before 4:00 P.M. on Friday March 12, 2021.

BE IT FURTHER RESOLVED that following passage of this resolution directing sale of the above-described personal property, notice of said proposed sale and the terms thereof shall be posted in three (3) prominent places within the city for a period of not less than seven (7) days prior to the deadline to submit bids set forth herein.

BE IT FURTHER RESOLVED that the proceeds of the sale of the personal property described above shall be placed in the General Fund of the Municipality.

PASSED AND APPROVED THIS 11TH DAY OF FEBRUARY 2021

ATTEST:

CHARLIE BROWNE
MAYOR

DORETTA J. HUCK
CITY CLERK/TREASURER

VII. REGULAR AGENDA

20. Emergency Items - None
21. Vince Ryan with Gardner, Loutzenhiser & Ryan P.C. presented the 2019-2020 audit and stated the Nursing Home accounts have been rectified from the previous year and the city as whole was under budget by \$800,000.00 and historically the city is in good shape financially.
22. Lorraine Mann updated the council on the money raising events and future events scheduled in March for the fireman's auxiliary. Her concerns now are what is going on with the fire hall and stated there have been some incidents that happened recently which prevented the emergency vehicles from getting to the scene in a timely manner because of a train blocking the tracks. She is very concerned for all the first responders getting to the scene of the accident and stated she understands there has been land purchased for a fire hall and does the city have an idea when it will be built and where.
23. Council Member Rahmig responded on the future of the fire hall and stated the land has been purchased and the building demolished. There have been questions about the propane/fertilizer plant and granary plant being too close to the land. He would like to see a new fire hall this year and stated there is \$150,000.00 earmarked in the current budget for the hall. He has received a bid from Gingerich for a building 80’ x 100’ with 16-foot sidewalls, cement, insulated, finished on inside, concrete floor, 9 bays, four steel entry doors and windows at a cost of \$391,700.00. Mayor Browne stated at the March meeting there will be decisions made on the fire hall.
24. Mayor Browne is requesting bids for the 2021 mowing contract and will contact Jim Vassos to review the bid spec list before it is published. Bids will be opened at the March 11 meeting.

25. Rick Edigar & Ryan Keller were present to discuss the current Keno Contract which is set to expire February 17, 2022. Lucky One LLC, Andy Clarkson is the current owner and has agreed to sell the company to Ryan Keller. Ryan addressed the council and asked if there were any questions and to consider the current agreement with a 5-year agreement. Mayor Browne stated to have City Attorney Rodak look over the contract and put it on the March 11th meeting.

VIII. REPORTS

26. Department Reports

- a. Sheriff Cardenas stated they hired a new certified deputy as they had to let the one go and everything else is going well. Council Member Floyd commended his department for patrolling the state lakes even though that is not the department's jurisdiction and appreciates their department for taking care of the city.
- b. Mayor Browne gave the Pwcc report and stated the storage building is almost complete and is waiting on the electrical to be finished. There will also be a concrete slab to connect the two buildings.
- c. PWD Larry Heinrich presented his report to council and the bid for the lagoons was received which will be an agenda item at the March 11th meeting to approve along with the apprentice lineman apprentice program.
- d. City Clerk Huck gave examples of how the current occupation tax fee permit is received when holding special events at Pwcc and would like to restructure the way the ordinance is written. Council Member Wickard will work with her on revising the ordinance.

IX. EXECUTIVE SESSION

27. None

X. ADJOURNMENT

There being no other business, the Mayor entertained a motion to adjourn the meeting. Council Member Rahmig made a motion to adjourn the meeting at 9:13 p.m., seconded by Council Member Deines. Roll call resulted as follows; Aye: Rahmig, Deines, Floyd, Wickard; Nay: None. Motion carried.

Doretta J Huck, City Clerk

APPROVED:

Charlie Browne, Mayor

I, the undersigned Clerk, hereby certify that the foregoing is the full, true and correct original document of proceedings of Thursday, February 11, 2021, had and done by the Mayor and City Council; that all of the subjects included in the proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Doretta J. Huck, City Clerk