

CITY OF BRIDGEPORT, NEBRASKA

I. ROUTINE BUSINESS

The City Council of the City of Bridgeport, Nebraska, met in regular session at Prairie Winds Community Center, 428 Main Street, Bridgeport, Nebraska, on the 9th day of November 2023, beginning at 7:00 p.m.

Following the Pledge of Allegiance to the Flag of the United States of America and Prayer, Mayor Gail Beyer called the meeting to order. Roll call resulted as follows: Present: Mark Wickard, Carrie Harless, Angie Clinger; Absent: Will Deines

Staff members present were: Bryan Schluterbusch

Mayor Beyer presided, and City Clerk Huck recorded the proceedings.

Mayor Beyer announced, "In accordance with Section 84-1412 of the Nebraska Revised Statutes, the open meetings act is posted at the back of the meeting room for the review of the public."

Notice of the meeting was given in advance thereof by publication in the Bridgeport News-Blade, the designated method of notice given, as shown by proof of publication, as shown by attached affidavit of posting.

Notice was given to the Mayor and all members of the City Council and a copy of their acknowledgement of receipt of notice and agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and by email notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The Mayor asked if there were any letters of public correspondence for the board. There were none.

The Mayor asked if there are any visitors that would like to speak on an item that is not on the agenda. There were none.

II. CONSENT AGENDA

6. Approve the minutes of the Regular Meeting held October 12, 2023.
7. Acceptance of the Monthly Treasurers Report.

Council Member Clinger moved to approve the consent agenda as presented, seconded by Council Member Harless. Roll call resulted as follows; Aye: Clinger, Harless, Wickard; Nay: None. Motion carried.

III. CLAIMS

8. Council Member Wickard moved to approve the claims, seconded by Council Member Harless. Roll call resulted as follows; Aye: Harless, Clinger, Wickard; Nay: None. Motion carried.

Claims: A & A Porta Potties LLC, Hrse, \$40.00; Aflac, Aflc, \$240.30; Alarm Security Technicians, Msm, \$32.95; Allo Communications LLC, Tlpn, \$538.54; Allstate Insurance Company, Ins, \$12,508.00; American Funds Service Company, Retire, \$4,031.47; Ameritas Group Life Insurance, Amtrs, \$131.50; Brian R Peters, Trk Rp, \$513.88; Susanna L Batterman, Dwn Twn, \$298.00; Benzel Pest Control Inc, Msm / Op, \$169.39; Black Hills Energy, Ht, \$506.53; Bcbs Of Ne, Hlth Ins, \$6,490.30; Bomgaars, Op / Pgrm / Rm / Shop, \$184.34; Border States Industries Inc, Inv / Tls, \$47,220.77; Bridgeport News-Blade, Ofsup / Pp / Dwn Twn, \$564.54; Broadcast Music Inc, Op, \$374.30; D Anthony Cannia, Tlpn, \$40.00; Cengage Learning Inc, Bks, \$41.23; Century Business Products Inc, Op, \$36.82; Courtney Cerny, Tlpn, \$40.00; Chimney Rock Public Power District, Elct, \$77.40; City Of Bridgeport, Elct, \$6,423.38; Colonial Life & Accident Insurance Co, Clnl, \$865.12; Community Center, Tr, \$21,000.00; Computer Connection, Op, \$49.00; Court House & Jail Rock Golf Course Inc, Glf, \$5,000.00; Cranmore Fire Protection, Rm, \$1,051.00; Crescent Electric Supply Company, Op / Shop / Tls, \$4,993.03; Croell Redi-Mix, Rm,

\$462.50; Culligan Water Conditioning, Op, \$151.50; Dutton Lainson Company, Tls, \$2,690.00; E & S Auto Supply, Rm / Shop / Trk Rp, \$1,673.74; Ebsco Information Services, Magz, \$800.67; Enviro Service Inc, Wtr Aly, \$50.00; Environmental Compliance Solutions LLC, Wtr Aly, \$1,350.00; Fastenal Company, Shop, \$122.01; Federal, Fed, \$3,381.95; Fica, Fica, \$6,620.62; Fire Fund, Tr, \$5,500.00; Fire Safety Education, Pp, \$2,538.00; Flatwater Veterinary Services, Anml, \$48.00; Fyr-Tek Inc, Fr Trk, \$475.00; General Treasury, Tr, \$63,000.00; Health Savings Account, Hsa, \$2,085.00; Hennings Construction Inc, Rm, \$30,092.50; Doretta J Huck, Tlpn, \$40.00; Ideal Laundry And Cleaners Inc, Op, \$922.55; Dane M Jeffords, Tlpn, \$40.00; John Deere Financial, Rm / Trk Rp, \$353.78; Koke's Auto Farm Truck Inc, Blfld / Op / Shop / Tls / Trk Rp, \$1,550.90; Daniel L Krentz, Rm, \$420.00; KSID, Op, \$50.00; Lee's Service Inc, Fl, \$415.50; Andrew S Leisy, Tlpn, \$40.00; Library Fund, Tr, \$10,500.00; Kyle E Lussetto, Tlpn, \$40.00; Lussetto Machine Inc, Trk Rp, \$66.63; M C Schaff & Associates Inc, Op, \$39.48; Macqueen Equipment LLC, Rm, \$2,345.59; Maguire, Rm, \$86,962.00; Isaias E Mancias, Tlpn, \$40.00; Lorrain Mann, Dwn Twn, \$213.64; Masa Global, Ins, \$154.00; Medicare, Mdc, \$1,548.42; Mid-American Research Chemical, Op, \$693.00; Morrill County School District 63, Shl63, \$600.00; Morrill County Sheriff, Cnty, \$34,333.00; Municipal Energy Agency Of Ne, Mn, \$85,639.77; Municipal Supply Inc Of Nebraska, Inv, \$1,177.52; Ne Dept Of Environment & Energy, Df, \$345.00; Ne Dept Of Revenue Chartable Gaming, St Shr, \$1,935.00; Nebraska Dept Of Revenue, Sls Tx / State, \$10,056.06; Nebraska Public Health Environmental Lab, Wtr Aly, \$1,236.50; Perry E Nelson, Tlpn, \$40.00; Northwest Pipe Fittings Inc Of Scottsbluff, Inv, \$101.76; Nspire Today, Pp, \$50.00; One Call Concepts Inc, Op, \$13.90; Optk Networks, Tlpn, \$75.00; Pace Analytical Services LLC, Wtr Aly, \$500.00; Panhandle Clerk's Association, Df, \$40.00; Panhandle Cooperative Assn, Fl, \$61.85; Panhandle Regional Development Inc, Df, \$50.00; Park Fund, Tr, \$8,750.00; Platte Valley Visa, Ofsup / Op / Ua, \$11,101.43; Plummer Insurance Inc, Ins / Of Bnds, \$4,334.00; Pohl's Welding & Fab Inc, Op / Trk Rp, \$195.50; Police Fund, Tr, \$34,333.00; Pool Fund, Tr, \$2,000.00; Quadient Finance Usa Inc, Pstg, \$500.00; Regional Care Inc, Hsa, \$72.00; Reliance Standard Life Ins Co, Lf Ins, \$210.83; Riverside Lumber LLC, Rm, \$304.89; Rodak Law Office, Lgl Rtnr, \$1,000.00; Sandberg Implement Inc, Rm, \$194.63; Bryan Schluterbusch, Tlpn, \$40.00; Scottsbluff Screen Printing & Embroidery, Pgrm, \$1,119.00; Paul A Sides, Tlpn, \$40.00; Simon Contractors, Str Mat, \$1,437.00; Parker Smith, Cnt Svc, \$680.00; Sonny's Super Foods, Op / Tf, \$70.22; Scottsbluff Publishing Co Inc, Op, \$264.99; Street Fund, Tr, \$5,000.00; The Simple Company & Floral Shop, Op, \$100.00; Town & Country Advertising, Pp, \$79.00; Trading Post Enterprises LLC, Fl, \$1,644.85; Waste Connections Of Ne Inc, Trsh, \$17,701.10; Total \$568,366.571; Salaries \$38,789.55

***Aflc = Aflac; Amtrs = Ameritas; Anml = Animal Fees; Bks = Books; Blfld = Ballfield; Cnl = Colonial; Cnt Svc = Contract Services; Cnty = County Contract; Df = Dues & Fees; Dwn Twn = Downtown Appearance; Elct = Electric Bills; Fed = Federal; Fica = Fica; Fl = Fuel; Fr Trk = Fire Truck Expense; Glf = Golf Course; Hlth Ins = Health Insurance; Hrse = Horseshoe; Hsa = Health Savings; Ht = Heat; Ins = Insurance; Inv = Inventory; Lf Ins = Life Insurance; Lgl Rtnr = Legal Retainer; Magz = Magazines; Mdc = Medicare; Mn = Mean; Msm = Museum; Of Bnds = Officers Bonds; Ofsup = Office Supplies; Op = Operating Expense; Pgrm = Program Supplies; Pp = Printing & Publications; Pstg = Postage; Retire = Retirement / City Share; Rm = Repairs & Maintenance; Shl63 = School District 63; Shop = Shop Supplies; Sls Tx = Sales N Use Tax; St Shr = State Share; State = State; Str Mat = Street Material; Tf = Treatment Facility; Tlpn = Telephone; Tls = Tools; Tr = Transfer Out; Trk Rp = Truck Repairs; Trsh = Trash; Ua = Uniform Allowance; Wtr Aly = Water Analysis

IV. ELECTED AND APPOINTED OFFICIALS

9. None

V. PUBLIC HEARINGS

10. None

VI. ORDINANCES AND RESOLUTIONS

11. James and Lori Miller replatt of Lot 6 and sold north half to Collin and Cassidy Harvey.

Council Member Wickard introduced Ordinance No. 999, AN ORDINANCE OF THE CITY OF BRIDGEPORT, NEBRASKA, ACCEPTING THE REPLATT OF LOTS 1, 2 AND 6, BLOCK 7, MEADOW VIEW ADDITION TO THE CITY OF BRIDGEPORT, MORRILL COUNTY, NEBRASKA; PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith; AND TO PROVIDE FOR PUBLICATION OR POSTING AS REQUIRED BY LAW, and moved that the statutory rule requiring reading on three different days be suspended, seconded by Council Member Harless. Roll call resulted as follows: Aye: Wickard, Harless, Clinger; Nay: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for

consideration of said ordinance. Ordinance No. 999 was then read by title and thereafter. Council Member Wickard moved final passage of the ordinance, which motion was seconded by Council Member Clinger. The Mayor then stated the question: "Shall Ordinance No. 999 be passed and adopted?" Roll call resulted as follows: Aye: Wickard, Harless, Clinger; Nay: None. Motion carried. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor, in the presence of the Council, signed and approved the ordinance and the City Clerk attested to the passage and approval of the same and affixed her signature thereto.

12. The city amended the disturbing the peace section by adding a quiet hour after the hours of 10:00 p.m and before 6:00 a.m. and if intentionally making noise will be considered as a violation.

Council Member Harless introduced Ordinance No. 1000, AN ORDINANCE AMENDING BRIDGEPORT CITY CODE §§ 131.05 WITH REGARD TO DISTURBING THE PEACE WITHIN THE CITY OF BRIDGEPORT; PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM AND TO PROVIDE FOR PUBLICATION OR POSTING AS REQUIRED BY LAW, and moved that the statutory rule requiring reading on three different days be suspended, seconded by Council Member Clinger. Roll call resulted as follows: Aye: Harless, Clinger, Wickard; Nay: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Ordinance No. 1000 was then read by title and thereafter. Council Member Harless moved final passage of the ordinance, which motion was seconded by Council Member Clinger. The Mayor then stated the question: "Shall Ordinance No. 1000 be passed and adopted?" Roll call resulted as follows: Aye: Clinger, Wickard, Harless; Nay: None. Motion carried. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor, in the presence of the Council, signed and approved the ordinance and the City Clerk attested to the passage and approval of the same and affixed her signature thereto.

13. Council Member Wickard introduced Resolution 2023-10, and moved that the resolution be adopted, seconded by Council Member Harless. Roll call resulted as follows: Aye: Harless, Clinger, Wickard; Nay: None. Resolution passed

RESOLUTION NO. 2023-10

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF BRIDGEPORT, NEBRASKA, AUTHORIZING THE SIGNING OF THE MUNICIPAL YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT FOR 2023.

WHEREAS: State of Nebraska Statutes, sections 39-2302 and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

WHEREAS: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment (s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

WHEREAS: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

WHEREAS: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy of a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Mayor of Bridgeport is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s).

ADOPTED THIS 9TH DAY OF NOVEMBER, 2023 AT BRIDGEPORT NEBRASKA.

ATTEST:

GAIL BEYER
MAYOR

DORETTA J. HUCK
CITY CLERK/TREASURER

VII. REGULAR AGENDA

14. Emergency Items – None.
15. Michelle Coolidge with BB Associates Community Consulting stated the letter of intent has been sent to the Rural Workforce Housing Fund (RWHF). She has been trying to find the 25% contribution in match dollars with banks as well as private investors and the comments she has been receiving is if the city will put up any funds. Council Member Wickard made a motion to commit \$25,000.00 towards the matching grant fund for the housing issues, seconded by Council Member Harless. Roll call resulted as follows; Aye: Wickard, Clinger, Harless; Nay: None. Motion carried.
16. Michelle Coolidge discussed the land bank and Council Member Wickard suggested forming a “Morrill County Land Bank” to include Bayard, Bridgeport and Broadwater but would like to do more research before making any commitments.
17. Lorain Mann updated the Council on the Holiday Craft and Vendor Show with 74 vendors in attendance and all the proceeds went to the Downtown Appearance Committee in the amount of \$3,425.00. The next Craft and Vendor show will be March 23, 2024.

She had on display three banners of Bridgeport Deceased Veterans that will be displayed on the light poles at Pwcc parking lot. Applications will be available at the city office and must be returned by February 1, 2024, for their deceased veteran to be displayed on Main Street on Memorial Day 2024. Application Fee is \$125.00 along with a 600dpi resolution photo. Once this project is completed, they will start the next phase for active and retired veterans to be displayed on Veterans Day 2024.
18. Mayor Beyer discussed outsourcing the fire dept books as the fire department has not been providing the monthly financials to the city after the resignation of treasurer Lorraine Mann from the fire department. Council Member Wickard mentioned the Fire dept is a private organization, but it is still tied to the city which provides funding to them. Council Member Harless made a motion to outsource the fire dept books, seconded by Council Member Clinger. Roll call resulted as follows; Aye: Harless, Clinger, Wickard; Nay: None. Motion carried.
19. Mayor Beyer moved this agenda item of the Mayor’s recommendation of \$1.00 increase for Floodplain Administrator for Dane Jeffords, effective November 12, 2023 to executive session.
20. Mayor Beyer moved this agenda item of the Mayor’s recommendation of \$1.00 increase for FEMA Administrator for Paul Sides, effective November 12, 2023 to executive session.
21. Mayor Beyer moved this agenda item of the Mayor’s recommendation of \$1.00 increase due to years of service being incorrect and completion of performance review done by the Mayor for Courtney Cerny, effective November 12, 2023 to executive session.
22. City Clerk Dori Huck addressed the Council to award and distribute the annual Bridgeport Business Bucks for full-time City employees and Part-time employees based on their annual hours worked. Council Member Harless made a motion to award and distribute the annual Bridgeport Bucks based on hours and city employee classification to include a

\$25.00 increase to what was presented apart from Kyle Lussetto being a newly hired employee, seconded by Council Member Clinger. Roll call resulted as follows; Aye: Wickard, Harless, Clinger; Nay: None Motion carried.

23. Library Board Members were present, and Janelle Galvan spoke to seek clarification of the discrepancy of the approved budget salary line item by Council and the raise the Library Director received from Council with a difference of over \$2.00/hour less. Janelle provided a list of the duties, programs, achievements as well as letters of recommendation. She also provided a list of Panhandle communities from 2022 of similar size with their Library Director wages. The council tabled to the next meeting.

VIII. REPORTS

24. Department Reports:

Public Works: Bryan Schluterbusch updated the Council on flushing hydrants and has Main and 5th Street left and would like to do those on Sunday when there is less traffic; discussed looking at tap fee ordinances as the fees we are currently charging do not cover the cost of supplies; Perry, Kyle and himself looked at a sewer truck and was more than they would need; and has not heard from the engineer on “L” Street. Council Member Harless stated she would like to have the engineer come to the December meeting to update the Council on the project.

PWCC: Director Isaias Mancias was not present, and Council Member Clinger stated everything seems to be going well. There was some discussion with the 24/7 with people in the building when the vendors had their items set up in the gym.

Sheriff: Cardenas stated he is still short of two people but does have an interview next week and if the applicant is interested will go to academy in January 2024.

Administration: Mayor Beyer discussed the cleaning fees at the Library and the City office that were overlooked at the budget meeting as Parker Smith is requesting an increase in cleaning rates for the City office from \$70.00 to \$77.00 and the Library from \$100.00 to \$110.00 per week.

The next regular meeting is scheduled for December 14th at 7:00 p.m.

IX. EXECUTIVE SESSION

25. At 8:31 p.m., Council Member Wickard made a motion to go into executive session to discuss personnel to include the City Attorney, seconded by Council Member Clinger. Roll call resulted as follows; Aye: Wickard, Harless, Clinger; Nay: None. Motion carried.

Doretta J Huck, City Clerk / Treasurer

APPROVED:

Gail Beyer, Mayor

At 8:55 p.m. Council Member Wickard moved to exit executive session with no action taken while in executive session, seconded by Council Member Harless. Roll call resulted as follows; Aye: Harless, Clinger Wickard; Nay; None.

At 8:58 p.m. Council Member Clinger moved to approve the Mayor’s recommendations of pay increases for personnel as per Items 19, 20, and 21 of the agenda, seconded by Council Member Wickard. Roll Call all yeas.

X. ADJOURNMENT

There being no other business, the Mayor entertained a motion to adjourn the meeting. Council Member Clinger made a motion to adjourn the meeting at 9:00 p.m., seconded by Council Member Harless. Roll call resulted as follows: Aye: Harless, Clinger, Wickard; Nay: None. Meeting Adjourned.

Mark Wickard, Recording Secretary

APPROVED:

Gail Beyer, Mayor

I, the undersigned Clerk, hereby certify that the foregoing is the full, true and correct original document of proceedings of Thursday, November 9, 2023, had and done by the Mayor and City Council; that all of the subjects included in the proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Doretta J. Huck, City Clerk / Treasurer