



Work Order Report

03/01/2026 - 03/31/2026

Work Order Date	Work Order #	Assigned Department	Work Type	Location of Issue	Work Description
3/3/2026	2185	Maintenance	Vehicle- Maintenance	Shop	digger truck batteries replaced
3/4/2026	2187	Electric	*General Maintenance/Repair	Shop	Installed LED light by chemical storage
3/4/2026	2190	Sewer	Lagoons- Maintenance	Lagoons	Isolate cells in prep of discharge
3/4/2026	2189	Sewer	Sewer Back-up	13 & O/P	Flush 2 blocks of sewer main
3/4/2026	2197	Streets	Grading	Streets	Grading
3/4/2026	2186	Electric	Street Light- Install	9797 rd 92 Peltz storage	Installed floodlight on south pole
3/4/2026	2188	Maintenance	Building- Repair	East over head door old fire hall	reattach garage door opener to ceiling
3/5/2026	2193	Electric	Locates	609 4th st	Utility locate for replacement gas service
3/5/2026	2191	Electric	Electric Service - Repair/Replace	409 G st	Replaced service drop
3/5/2026	2198	Streets	Manhole	3 rd street and approach's	replace manhole on 3rd street and haul rock to fix approaches
3/5/2026	2192	Electric	Locates	822 N st	Utility locate for replacement gas service
3/5/2026	2194	Zoning	Property pin locate	410 F st	Located NW/NE pins for fence install
3/6/2026	2195	Streets	Gravel/Roads/Alleys/ Shoulders	City streets	haul rock to fix approach
3/6/2026	2199	Streets	Sign Repair/Replace	Streets	replace parking signs and fix 5 stop signs around town
3/6/2026	2196	Streets	Manhole	3rd street	went to Scott bluff to get manhole and supplies
3/9/2026	2200	Electric	Locates	502 w 5th st	Utility locate
3/9/2026	2203	Electric	Street Light- Repair/Replace	314 7th st Church of Christ	Broken light arm in parking lot; Replaced arm, ran new 12g wire, re-installed ligh
3/9/2026	2205	Streets	Grading	Streets	Grading streets
3/9/2026	2206	Electric	Circuit- Fuse Replacement	School	Replaced blown 10a fuse for football/softball field lights
3/9/2026	2204	Electric	Trash/Debris Clean-up	Old jail house	cleaned up concrete/scrap steel/trash west of jail
3/9/2026	2202	Sewer	Lagoons- Maintenance	Lagoons	Tree trim on fence line
3/9/2026	2201	Maintenance	Equipment - Repair	Shop	repair pump on gas powered power washer
3/9/2026	2207	Water	Treatment Plant- Maintenance	Well #1; treatment plant	Clean analyzer; filter; repair work well 1
3/10/2026	2211	Sewer	Manhole	City, lagoons	Inspect/clean manholes; lagoon maintenance
3/10/2026	2208	Sewer	Treatment Plant- Maintenance	Treatment plant	Fix plumbing; cl analyzer
3/10/2026	2209	Maintenance	Vehicle- Repair	Shop	green dump truck / replace cab beacon light , grease pto drive shaft , lubricate hood hinges
3/10/2026	2210	Streets	Grading	Streets	Grading
3/11/2026	2212	Water	*Other	9732 w. Hwy 26	Coliform water sample
3/11/2026	2214	Electric	Tree Removal	E 18th st by lagoons	Removed trees from powerlines
3/11/2026	2213	Streets	Tree Removal	Ballpark and County Road 92	moved dirt to ballpark for upcoming work day help Dane and Perry remove 20 trees along Road 92 under power lines running to Scott Schmunks
3/11/2026	2215	Maintenance	Tree Removal	County rd 92	remove trees under power lines
3/11/2026	2216	Maintenance	Vehicle- Repair	Shop	repair park light lenses on front
3/12/2026	2217	Sewer	Daily Operations	City of Bridgeport	Daily Rounds
3/12/2026	2220	Water	Sign Repair/Replace	11th & N street	Pick up stop sign that blew off in wind
3/12/2026	2218	Water	Water treatment plant repair	Water Treatment Plant	Called Amos to help diagnose and fix well 3 reports issue
3/12/2026	2225	Electric	Emergency Call Out	13 & S street and Dallas Lakes pasture	Broken pole and blown fuse
3/13/2026	2219	Sewer	Daily Operations	City of Bridgeport	Daily Rounds
3/13/2026	2228	Electric	Utility Pole - Replacement	1302 S st alley	Replaced broken utility pole and crossarm
3/13/2026	2224	Maintenance	Utility Pole - Replacement	Pole in alley behind Ken Sestak	Replace power pole
3/13/2026	2226	Electric	Utility Pole - Replacement	13th & S street	Replace broken pole from wind from previous day
3/13/2026	2221	Electric	Emergency Call Out	City	Help with outages; wind storm
3/13/2026	2223	Maintenance	Emergency Call Out	Power outages/ brace broken power pole	
3/13/2026	2222	Electric	Electric Service - Repair/Replace	1 13th & S/T	Replace pole and services- assist
3/13/2026	2227	Electric	Outage- Single Residence	914 Main st	Reattached broken wire on 3 phase service drop
3/13/2026	2229	Electric	Outage- Multiple Residence	9990 e 13th st	Replaced blown 50a fuse 2 times
3/16/2026	2233	Maintenance	Sign Repair/Replace	Welcome to Bridgeport signs	remove letters from 3 signs
3/16/2026	2230	Electric	Insulator- replacement	E 9th by batting cage	Replaced broken insulator on south phase
3/16/2026	2234	Maintenance	Equipment - Repair	Shop	repair roof top flashing light on payload
3/16/2026	2231	Maintenance	Streets Misc	City	sand roads
3/16/2026	2235	Zoning	Property pin locate	502 w 5th st	Located NE property pin for new construction
3/16/2026	2232	Streets	Grading	Streets, ethanol road	repair stop signs from wind storms, meeting with Mark, road grading
3/17/2026	2245	Streets	*General Maintenance/Repair	streets	water meter pit at 513 N Street , blade s street, fix approach at ethanol plant and S Street , grind stumps
3/17/2026	2242	Water	Repair Water Meter Pit	513 N St	Replace coil hose in water meter pit.
3/17/2026	2244	Water	Meter read	City of Bridgeport	Meter re-reads
3/17/2026	2241	Maintenance	Vehicle- Repair	Shop	replace steering wheel
3/17/2026	2239	Electric	Repair Water Meter Pit	513 N st	Assisted in the repairs of leaking meter pit
3/17/2026	2238	Maintenance	Water Meter Pit	513 N	assist replace meter pit hose replacement
3/17/2026	2243	Streets	Tree Removal	Corner of 8th and P ST & Pool lawn	Helped Andy grind tree stumps and clean up chips
3/17/2026	2240	Water	Water meter repair	513 N St	Repair water leak at coil connection
3/17/2026	2237	Water	Meter read	City	read meters
3/17/2026	2236	Electric	Electric Line - Inspections	320 G st alley	Removed broken branches from powerlines
3/18/2026	2248	Streets	*General Maintenance/Repair	Streets	Help Bryan and Kyle locate meter pit 4th and I and grind stumps
3/18/2026	2250	Water	Water Meter Pit	4th & I Street	Had a leak and could not find meter pit. Found it after some looking
3/18/2026	2249	Maintenance	Water Service Leak	Water fill station	replace broken water valves
3/18/2026	2246	Water	Meter read	City	Re-read meters/find leaks
3/18/2026	2252	Electric	Sign Repair/Replace	Main st	Replaced Park/golf course signs
3/18/2026	2253	Electric	Vehicle- Maintenance	Shop	Dropped off electric pickup at Ford dealership for software updates
3/18/2026	2247	Parks/Streets	Tree Removal	7th & P and 10th & P	Assisted Andy with grinding tree stumps
3/18/2026	2251	Electric	Water treatment plant repair	Water tower	Replaced surge protector on control panel
3/19/2026	2255	Electric	*General Maintenance/Repair	Tennis court	Reattached gate on east side
3/19/2026	2256	Streets	*General Maintenance/Repair	Streets	NDOR meeting about Main Street, grind sump, took Dane to Scottsbluff to get pickup
3/19/2026	2254	Electric	Sign Repair/Replace	Main st.	Replaced park/golf course signs
3/19/2026	2257	Electric	Vehicle- Maintenance	Shop	Went to pick up 1/2 ton from Ford dealership
3/20/2026	2264	Streets	*General Maintenance/Repair	Welcome to Bridgeport Signs	Helped Andy go around and put new signage up on all three "Welcome to Bridgeport" signs
3/20/2026	2263	Streets	*General Maintenance/Repair	Streets	Help put netting up at outside batting cage, Put welcome signs out, grind stumps had Dr appointment at 8am clocked in at 830
3/20/2026	2262	Water	Daily Operations	City of Bridgeport	Daily Rounds
3/20/2026	2261	Electric	Utility Pole - Replacement	1302 S st	Replaced broken streetlight pole
3/20/2026	2266	Streets	Tree Cleanup	618 S St & 1117 O St	Grind and clean up tree stumps
3/20/2026	2258	Maintenance	Equipment - Repair	Shop	replace mower deck guide wheel
3/20/2026	2265	Water	Meter read	705 O Street	Read and Leave on Meter Read
3/20/2026	2260	Electric	Park Maintenance	Batting cage	Installed new guy wires and reattached netting
3/20/2026	2259	Maintenance	Park Maintenance	Batting cage ball field	repair batting cage
3/23/2026	2267	Streets	*General Maintenance/Repair	East 7th street	Removed cement and ground stump for East 7th Street project
3/23/2026	2268	Streets	Tree Cleanup	7th & P	Remove concrete and tree stump

3/23/2026	2269	Water	Water Meter Pit	Dollar General	Locate water meter pit that we haven't been able to find. Behind dollar general building by electric pole
3/24/2026	2279	Electric	*Other	Old tarnished halo	Hoist AC units up on roof
3/24/2026	2278	Maintenance	*Other	Old tarnish halo	hoist a/c units on roof
3/24/2026	2272	Maintenance	Street Light- Repair/Replace	13th & S to T	street light replacement/ new wire
3/24/2026	2270	Maintenance	Street Repair/Maintenance	7th between O & P	remove concrete
3/24/2026	2274	Electric	Street Repair/Maintenance	7th and P st	Assisted in the removal of damaged concrete
3/24/2026	2280	Electric	Utility Pole - Replacement	12th between N & O	Replaced power pole
3/24/2026	2277	Water	Treatment Plant- Regeneration	Treatment plant	regen cell 1 and cell 2
3/24/2026	2275	Electric	Street Light- Install	13th and S st	Installed new street light and arm and ran new #6 duplex wire
3/24/2026	2271	Maintenance	Water Meter Pit	Dollar General	find water meter pit
3/24/2026	2281	Streets	Grading	Streets	Blade ethanol road, help Dane with power pole replacement
3/24/2026	2284	Electric	Utility Pole - Replacement	1205 O st alley	Replaced broken power pole and crossarm. Replaced insulator and pin on transformer pole to the south.
3/24/2026	2282	Electric	*Other	1004 Main st	Hoisted HVAC equipment on top of roof for Travis Sparks
3/24/2026	2276	Water	Treatment Plant- Regeneration	Treatment plant	regen cell #2
3/24/2026	2283	Maintenance	Utility Pole - Replacement	12th between N & O	replace broken pole
3/24/2026	2273	Electric	Outage- Single Residence	1202 S st	emergency call: issue with flickering lights. Found no problems on city side of meter
3/25/2026	2289	Electric	*General Maintenance/Repair	PWCC	Replaced light fixture in elevator and put elevator back in service.
3/25/2026	2287	Electric	Locates	410 F st	Utility locate for fence install
3/25/2026	2292	Water	*Other	Treatment plant/trading post	3 yr VOC / coliform samples
3/25/2026	2288	Electric	Locates	1517 S st	Utility locate for curb/gutter
3/25/2026	2293	Sewer	Sewer Repairs	8th and Main/O	inspect sewer repairs
3/25/2026	2291	Electric	Locates	4th and Main st	Located water line for Dollar General
3/25/2026	2294	Water	Treatment Plant- Regeneration	Treatment plant	regen cell 1
3/25/2026	2285	Maintenance	Equipment - Repair	Shop	sweeper water pump. Remove , bypass speed switch on pump. Re install pump check operation
3/25/2026	2286	Streets	Street Sweeping	Streets	Ran street sweeper, had to work on sweeper pump, help with sirens for warning test
3/25/2026	2290	Electric	Electric Service - Repair/Replace	16th between T and U	Troubleshoot tornado siren: Low voltage output from 3 phase bank. Will need to order new siren or replace transformers
3/26/2026	2302	Electric	*General Maintenance/Repair	Library	Pipe blown apart causing flood in basement. Shut off water for the night, will replace piping tomorrow.
3/26/2026	2301	Electric	Locates	Throughout town multiple locations	Utility locates for main st project
3/26/2026	2298	Maintenance	Water Service Leak	Library	water pipe rupture, shut water off
3/26/2026	2295	Streets	Street Sweeping	Streets	Street Sweeping
3/26/2026	2297	Water	Water Service- Install	414 J Street	Install water service for Rudy Sides hydrant
3/26/2026	2300	Electric	Water Service- Install	414 J st	assisted in the install of new water meter pit/service
3/26/2026	2299	Electric	Outage- Single Residence	School well house	Blown fuse; Replaced primary jumper from cutout to oil switch with insulated wire, replaced 10a fuse
3/26/2026	2296	Maintenance	Water Service- Install	414 J	tap water main install meter pit
3/27/2026	2305	Streets	*General Maintenance/Repair	Streets, town dump	Clean up at town dump, grind stumps , meeting with Gail for park equipment
3/27/2026	2304	Electric	*General Maintenance/Repair	Library	Replaced section of old galvanized supply pipe with 3/4" pex
3/27/2026	2307	Streets	*General Maintenance/Repair	Streets	Clean up at Town Dump, Grind stumps, meeting with gAIL FOR PARK EQUIPMENT
3/27/2026	2313	Electric	Locates	Main st/multiple locations utility locates	Utility locates for highway project
3/27/2026	2309	Maintenance	Equipment - Maintenance	Shop	service sewer rodder
3/27/2026	2303	Water	Water Service- Install	4th & J Rudy Sides	install water service
3/27/2026	2310	Streets	Tree Cleanup	1117 O Street	Grind tree stumps
3/27/2026	2314	Electric	Shop Maintenance	Shop	Cleaned and lubricated hydraulic crimpers and high voltage line hoses
3/27/2026	2312	Maintenance	Shop Maintenance	Shop	Clean shop floors
3/27/2026	2311	Maintenance	Wash Vehicles	Shop	wash street dept pickup
3/27/2026	2308	Water	Water Meter Pit	Dollar General	Installed foam insulation
3/27/2026	2306	Streets	Street Sweeping	Streets	Ran street sweeper, had to work on sweeper pump, help with sirens for warning test
3/30/2026	2316	Electric	*General Maintenance/Repair	PWCC	repaired sound system power cord and added 6ft extension cord
3/30/2026	2319	Streets	*General Maintenance/Repair	Streets	Work on bids for playground equipment, work on bids for bare ground spraying finish sweeping streets
3/30/2026	2320	Electric	Locates	5th st and Main st multiple locations	Utility locates for NDOT paving project
3/30/2026	2318	Maintenance	Vehicle- Repair	Shop	Replace 3 tires
3/30/2026	2317	Electric	Park Maintenance	Batting cage	Installed aluminum wire ties in netting
3/30/2026	2315	Sewer	Lagoons- Maintenance	Lagoons; city	enzymes; manhole cleanouts
3/31/2026	2325	Electric	Locates	402 J st	Utility locate for Allo fiber bore
3/31/2026	2324	Streets	Grading	South Railway Ave, S Street , Dump Road	Road Grading
3/31/2026	2322	Sewer	Lagoons- Maintenance	Lagoons	Replace pole that the agitators are tied to due to pole being broke from wind
3/31/2026	2323	Water	Water Meter Pit	City of Bridgeport	Locate water met pits to put on GIS maps
3/31/2026	2321	Maintenance	Equipment - Maintenance	Shop	sweeper complete service / left side gutter brooms

Total records: 141

04/03/2026



Repair Agreement

Project: R721154076
Date: 3/30/2026
Page: 1 of 3

OWNER

Mark Wickard
428 N Main St
Bridgeport, Nebraska 69336

LOCATION

428 N Main St
Bridgeport, Nebraska 69336

Home: (308) 262-1825
Cell: (308) 279-1352
Email: dlee@cityofbport.com

PROJECT

Rotten Eaves

PAYMENT TERMS

Owner shall make payments to Morton as follows:

Total price is based on payments according to the payment schedule shown.

- (1) Payments are subject to the Terms and Conditions.
- (2) All applicable Taxes are included.



SCAN TO PAY ONLINE

Approximate Delivery Date: After June 01, 2026.

Down Payment Type: Check #

Down Payment:	\$4,131.00	due upon: Execution of this Agreement
Delivery Payment:	\$0.00	due upon: Delivery
Final Payment:	\$2,754.00	due upon: Completion of Project
Total:	\$6,885.00	

**All quoted pricing is valid for ten (10) days. Morton may charge interest at a rate of 1.5% per month or the maximum rate permitted by applicable law on any past due balance. Owner is responsible for all expenses, including reasonable attorney fees, relating to collection of any past due balance.*

IMPORTANT NOTE TO OWNER

In the event of any past due payments, Morton or any third party that provides work or materials relating to the Project may have a right under applicable state law to file a lien on the Property, which shall remain in place until any past due amounts are paid.

ADDITIONAL TERMS

All pricing is based on Morton's initial inspection and evaluation of the Project. If new conditions are discovered which would change the scope of the Project and associated price, such changes shall be communicated to Owner and agreed to by the parties in a written Change Order prior to the continuation of the Project by Morton.

Title to all materials secured by Morton and incorporated into the Project shall remain with Morton until final payment is received from Owner. Morton shall retain ownership rights in any materials shipped to the Property but not used for the Project.

By executing this Agreement, Owner agrees to the terms contained herein, Morton's Repair Terms and Conditions located at <https://mortonbuildings.com/legal/terms-and-conditions-r100725> and any associated Scope of Work (collectively, the "Agreement") and, upon making the initial down payment, authorizes Morton to commence work on the Project. This Agreement may be executed in two or more counterparts, each deemed an original but all of which, taken together, constitute one Agreement.

Printed Owner's Name: Mark Wickard

Signature of



Repair Agreement

Project: R721154076
Date: 3/30/2026
Page: 2 of 3

Scope Of Work (Charge Repair)

Gutter

Remove gutter to access damaged Beveled Fascia Board and re install.

Fascia

Remove damaged Fascia on North West corner and South West Corner on Sidewalls and replace with new beveled Fascia Board, Installing Cap Trim over edge to further protect from water damage and install new inside filler strips.

Deep Fascia

Remove deep fascia steel to allow access to remove damaged beveled Fascia and re-install, not new.

Equipment

WILL NEED TO USE BOOM LIFT FOR WORK AS THEY DO NOT WANT ANY DRIVING ON THE GRASS

Repair/Retrofit: Additional Terms and Conditions

Contract Terms

Price is valid for 10 days from print date.

Crew foreman to collect final payment upon completion of work.

Pricing is based upon visual inspection of the building in current state at time of inspection. Any additional repair work found while working on this job that is not included with this contract, Morton Buildings, Inc. will contact the customer prior to doing any of the work and verify that the customer understands the costs associated with these findings. Additional time and material will be added to the contract prior to any work being performed.

Construction equipment can and often will cause tire ruts in soft ground and/or landscaping. Although Morton will do their best to avoid this, equipment may damage concrete driveways or sidewalks if the only access is over these areas. You accept all liability for repairs to the worksite which result from reasonable ingress, egress, or equipment (such as lift trucks and/or man lifts) usage during repair process by Morton or its subcontractors.

Existing concrete floors and driveways often will have black tire marks from construction equipment. Customer understands and accepts this and relieves Morton Buildings of all liability.

Customer understands and accepts that although Morton Buildings uses the best possible practices available, color deviations may be visible on retrofits.

Any power lines within 30' of the area of work must be removed, or de-energized prior to work being started or an approved safety plan by Morton Buildings, Inc. is accepted by customer.

Customer is responsible for disposal of all debris including existing materials and scrap materials for performing the tasks within this contract.

Repair Information

Building Type: Morton

Original Building Information

Project Name: Prarie Winds



Repair Agreement

Project: R721154076
Date: 3/30/2026
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Community
Center
Project Number: 101-2205
Completion Date: 8/21/1996

Bridgeport Public Library Director's
Report to the City Council
April 2026

Stats from March 1, 2026-March 31, 2026

Technology

- Public Computer users- 144
- Design Center users- 5
- Teen equipment users (items purchased with grants specifically for use by teen patrons)- 26

Programming

- Library Events
 - Outreach —15, Attendance—162
 - PreK—4, Attendance—57
 - K-5—2, Attendance— 40
 - Tween—1, Attendance—7
 - Teen—6, Attendance—34
 - Adult—4, Attendance—20
 - Mixed—1, Attendance—15

Use of the facility/materials

- 9 library cards were issued
- 623 visited the library
- 100 items were added to the library collection (books, movies, magazines)
- 0 items removed from the library collection
- 535 items were circulated, 12 renewals
- 292 (January) digital items circulated (Libby App- e-Materials)
- 136 references (References are answering questions, helping a patron find a book to read, making copies or faxing, answering phone calls, and helping with technology, just to name a few.)

Respectfully submitted by Melissa Butler, Library Director



Library News

722 Main Street, Bridgeport, NE 69336
(308)262-0326 bplibrary69336@gmail.com



facebook.com/bportNEpubliclibrary

April 2026

Teen 3D Printer

Friday, April 3rd 2:00-5:00 PM

Learn the basics of how 3D printers work, safety rules, and how digital designs become physical objects. Each participant will choose an object to be printed and picked up later. Pizza and drinks provided.

For 7th-12th grade

Workshop supported by the Snow Redfern Foundation

Book Clubs

Fiction Book Club

Tuesday, April 21 at 5:00 pm

Book Choice: *The Chaperone*
by Laura Moriarty

Non-Fiction Book Club

Tuesday, April 28 at 5:30

Book Choice: *Nomadland*
by Jessica Bruder

Book Bedazzle Workshop

Saturday, April 11th

10:00-12:00

Bring your own book or purchased one from the Book Sale shelf. All other supplies provided.

Ages 12+

Tween Time

Board Games

Friday, April 10th

3:30-4:30

Sticker Workshop

Friday, April 17th

3:30-4:30

For 5th-7th grade

Tween Time supported in part by the Nebraska Library Commission

Meetings

Board of Directors
April 7, 5:30 pm

Teen Advisory Group
April 8, 3:30 pm

Friends of the Library
April 21, 6:00 pm

Closed Friday,
April 24th for
Arbor Day.

K-5th Maker Club

April 9th, 16th,

23rd, 30th

3:35-4:15

No Maker April 2nd

STORYTIME

FRIDAYS

10:00 AM

FOR AGES BIRTH-5
NO STORYTIME APRIL 24TH



Senex of Nebraska Monthly Rent Calculation		
Month	4/1/2026	
Census		
Private	62	
Medicaid	713	
Managed Care	16	
Med A	48	
VA	0	
Total Census	839	
Days in Month	31	
ADC	27.06	
Waiver Days		
Base Rent	\$ 4,580.94	Total Patient Days x 5.46/day
Medicare A Rent	\$ 505.92	Total Med A days x \$10.54/day
Private Pay Rent	\$ 157.48	Total Private Pay Days x \$2.54/day
VA Rent	\$ -	Total VA Days x \$2.54/day
\$500 Rent Bonus - 35 ADC	\$ -	ADC Greater than 35
\$500 rent bonus - 38 ADC	\$ -	ADC Greater than 38
Total Rent	\$ 5,244.34	
Payment towards defered rent	0	
Total Amount Due	\$ 5,244.34	

City of Bridgeport

From: [Jaime Galvan](#)
To: [Dori Huck](#); [Michelle Coolidge](#)
Subject: March-YTD
Date: Friday, April 3, 2026 2:55:10 PM
Attachments: [YTD P&L.pdf](#)

Here is the P&L for the golf course.

Just for information, our top 5 expenses for March were:

1. Half payment of insurance package
2. Dakota's salary
3. Pepsi
4. R&R Products (parts, maintenance for the equipment, golf course supplies)
5. Marg machine for the clubhouse

We ordered a few porta potties for the course, and they will be cleaned weekly by the company.

We checked around, and we are still one of the cheaper courses in the panhandle.

Current number of memberships=82

Current number of cart stalls=65

I will not be at the meeting as I will be traveling out of state.

Thank you,
Jaime

Court House & Jail Rock Golf Club Inc

Profit & Loss

04/03/26

January through March 2026

Accrual Basis

	<u>Jan - Mar 26</u>
Ordinary Income/Expense	
Income	
17 - MEMBERSHIPS	25,995.17
20 - CARTS	23,590.00
Clubhouse Income	4,293.73
OTHER INCOME	4,591.48
Other Income-City of Bridgeport	10,000.00
Total Income	<u>68,470.38</u>
Cost of Goods Sold	
Food Purchases	354.78
Merchant Account Fees	289.90
Total COGS	<u>644.68</u>
Gross Profit	<u>67,825.70</u>
Expense	
Advertising-Course	259.89
Bad Debt	5.00
Beer Purchase	1,663.65
Business Licenses and Permits	297.87
Cart Shed Electricity	482.43
Clubhouse Utilities	767.42
Computer & Int Exp Course	394.05
Computer & Inter Exp Clubhouse	270.00
Dues and Subscriptions	100.00
Federal Income Tax Expense	7,794.55
GARBAGE	151.41
Gas and Lubricants	535.06
Insurance Clubhouse	6,956.00
Interest Expense	44.59
Office Supplies-Course	128.51
Outside Services / Course	3,100.00
Outside Services Club House	359.36
Payroll Expenses	16,099.84
Pop Purchase	926.71
Repairs and Maintenance	2,305.37
Returned Check	45.66
Supplies and Paper Products	369.47
Telephone Expense	251.99
Wells Electricity	544.04
Total Expense	<u>43,852.87</u>
Net Ordinary Income	<u>23,972.83</u>
Net Income	<u><u>23,972.83</u></u>

Detailed report (from 03/01/2026 to 03/31/2026)

03/01/2026 - 03/31/2026



Project is Bport Admin Contract

Summary

Total Hours
62:30:00

Billable Hours
62:30:00 (100%)

Amount
2,812.50 USD

Average Daily Hours
2.84 Hours

Time entries from 03/01/2026 to 03/31/2026















#	DESCRIPTION	DURATION	MEMBER
1	load nuisance properties to iWorq; f/u documents for PC mtg on Land Conservation Application; review bldg permit for Steer concrete with Dane	\$ 3:45:00	Michelle Coolidge
2	Phone conv with Mark Steer on concrete expectation from council meeting; fwd handbook to council and discuss with Dori the hard copy format; Strong Towns webinar; generate 3 nuisance letters for Code Enforcement ofc signature; edit job listing for paper	\$ 4:15:00	Michelle Coolidge
3	emails re: staffing update in office; final handbook to Dori for distribution to staff; revision of parks employment ad to FT info to Dori;	\$ 0:30:00	Michelle Coolidge
4	clarification of vacation/sick accrual for removing language conflicts in handbook revision; review of emails and calender update to reorganize items following absence	\$ 1:15:00	Michelle Coolidge
5	Handbook final revisions; setup Access for Bryan for SC on CDBG platform; email with Bryan on the account setup; WPCI report review	\$ 2:15:00	Michelle Coolidge
6	Public notices to paper for Land Conservation Easement; f/u CDBG agreement signature status;f/u Dane on Steer rezoning requirement	\$ 0:45:00	Michelle Coolidge
7	Edits on Handbook, email on PC Land Cons Application	\$ 1:30:00	Michelle Coolidge
8	Emails following up on Steer Subdivision status, documents for Land Conservation Easement application and Planning Commission availability,	\$ 0:30:00	Michelle Coolidge
9	In office catch up with Dori on Timecard settings, Andy on Hwy project mtg, and Dane on Steer permit and Zoning	\$ 2:30:00	Michelle Coolidge
10	Handbook edit and format	\$ 1:30:00	Michelle Coolidge
11	Editing employee Handbook to reflect updates	\$ 4:30:00	Michelle Coolidge
12	Phone conv with BVFD on ability for online payment account; draft and send memo to all staff re: OT poilicy change	\$ 1:30:00	Michelle Coolidge
13	Meet with employee at City office as well as gather some items for remote work; conv with Code Enforcement Ofc re: letters	\$ 1:30:00	Michelle Coolidge



Time entries from 03/01/2026 to 03/31/2026

#	PROJECT	TAGS	DATE
1	• Bport Admin Contract • City of Bridgeport	-	03/31/2026
2	• Bport Admin Contract • City of Bridgeport	-	03/30/2026
3	• Bport Admin Contract • City of Bridgeport	-	03/27/2026
4	• Bport Admin Contract • City of Bridgeport	-	03/26/2026
5	• Bport Admin Contract • City of Bridgeport	-	03/25/2026
6	• Bport Admin Contract • City of Bridgeport	-	03/23/2026
7	• Bport Admin Contract • City of Bridgeport	-	03/20/2026
8	• Bport Admin Contract • City of Bridgeport	-	03/20/2026
9	• Bport Admin Contract • City of Bridgeport	-	03/20/2026
10	• Bport Admin Contract • City of Bridgeport	-	03/19/2026
11	• Bport Admin Contract • City of Bridgeport	-	03/18/2026
12	• Bport Admin Contract • City of Bridgeport	-	03/17/2026
13	• Bport Admin Contract • City of Bridgeport	-	03/17/2026

Time entries from 03/01/2026 to 03/31/2026

#	DESCRIPTION	DURATION	MEMBER
14	Tme card review and approval; additional CDBG document signature for PADD	\$ 0:30:00	 Michelle Coolidge
15	Phone Conv with Fire Chief re: specs for radios	\$ 0:15:00	 Michelle Coolidge
16	Returned call to Steer re: action needed for the Zoning / Subdivision to be completed on April council meeting; returned call to property owner re: nuisance contact	\$ 0:30:00	 Michelle Coolidge
17	Work Sesion and Council Mtg	\$ 2:00:00	 Michelle Coolidge
18	Additional agenda documents; email to NDED and others for sample Policy for CDBG requirement; touchbase with staff ahead of council meeting; supplemental street report emailed to council; revisit thoughts on PT payment agreement for PWCC	\$ 3:30:00	 Michelle Coolidge
19	Documents to Dori for Agenda	\$ 1:15:00	 Michelle Coolidge
20	Drug Policy Edits for Councilman Reivew	\$ 1:45:00	 Michelle Coolidge
21	Meet with Sheriff & Deputy on nuisance letters; cover office/post pmts; finish PC Agenda Packet	\$ 2:45:00	 Michelle Coolidge
22	Rezoning Ordinance for PC and Council agendas; email re: Drug Policy; reschedule items due to family health issue	\$ 3:15:00	 Michelle Coolidge
23	Draft Drug policy recommended from council to incorporate into existing policy and forward for their review; respond to council email on statute number;	\$ 2:30:00	 Michelle Coolidge
24	Conv with Golf Course cmte on format of report for council; addt'l emails with PADD on CDBG documents	\$ 1:15:00	 Michelle Coolidge
25	Prep for Work Session; Forward additional job descriptions; edit City Admin description from Feb session, work on Handbook amendments; f/u emails with PADD n CDBG documents	\$ 5:00:00	 Michelle Coolidge
26	Document request to Dori from council member; visit with Melissa on report format and update of library project;	\$ 3:15:00	 Michelle Coolidge
27	Cost of Complacency CoHort L3 session; send staffing update to City of Gering and City of Alliance for contact names on streets and utilities; approve time cards;	\$ 2:15:00	 Michelle Coolidge



Time entries from 03/01/2026 to 03/31/2026

#	PROJECT	TAGS	DATE
14	• Bport Admin Contract • City of Bridgeport	-	03/16/2026
15	• Bport Admin Contract • City of Bridgeport	-	03/15/2026
16	• Bport Admin Contract • City of Bridgeport	-	03/13/2026
17	• Bport Admin Contract • City of Bridgeport	-	03/12/2026
18	• Bport Admin Contract • City of Bridgeport	-	03/11/2026
19	• Bport Admin Contract • City of Bridgeport	-	03/11/2026
20	• Bport Admin Contract • City of Bridgeport	-	03/09/2026
21	• Bport Admin Contract • City of Bridgeport	-	03/09/2026
22	• Bport Admin Contract • City of Bridgeport	-	03/09/2026
23	• Bport Admin Contract • City of Bridgeport	-	03/07/2026
24	• Bport Admin Contract • City of Bridgeport	-	03/06/2026
25	• Bport Admin Contract • City of Bridgeport	-	03/05/2026
26	• Bport Admin Contract • City of Bridgeport	-	03/04/2026
27	• Bport Admin Contract • City of Bridgeport	-	03/03/2026



Time entries from 03/01/2026 to 03/31/2026

#	DESCRIPTION	DURATION	MEMBER
28	Enter edits for CA job description; f/u and prep CDBG documents for signature authorization at council; f/u status of generator grant with HSA shutdown; updates to council and Mayor; review status of nuisance file from Jim	\$ 6:15:00	Michelle Coolidge

Time entries from 03/01/2026 to 03/31/2026

#	PROJECT	TAGS	DATE
28	<ul style="list-style-type: none">Bport Admin ContractCity of Bridgeport	-	03/02/2026